



Parkside Community College

The best in everyone™

Part of United Learning

Safeguarding at Parkside Community College

Parkside Community College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All adults who come into contact with our students have a duty of care to keep them safe.

This leaflet explains our principles, what we do and how visitors can play a role in safeguarding.

The Key Principles

- The welfare of the child is paramount
- Safeguarding is everyone's responsibility

Staff should understand their responsibilities to safeguard and promote the welfare of pupils

- Make record of any such incident and of decisions made/ further actions agreed, in accordance with the safeguarding policy
- Apply the same professional standards regardless of our sex or sexuality (*Equality Act 2010*)
- Know the names of our designated safeguarding staff and be familiar with local safeguarding arrangements to safeguard and protect young people
- Be aware that breaches in the law and other professional guidelines could result in a criminal or disciplinary action being taken against them

What the Safeguarding team do

- Take action from the concerns made by staff and members of the public
- Work with external agencies when required (Social services, Police, Local Authority etc.)
- Manage the Child Protection files, adhering to national guidance.
- Raise awareness of Child Protection and Safeguarding issues within school and provide training
- Continuously review the Child Protection and Safeguarding procedures within the school

Visitors to Parkside Community College are expected to:

- Sign in and out at Reception.
- Wear a visitors' badge, which is visible at all times and returned.
- Behave and conduct themselves in a manner that is appropriate for an institution that works with young people.
- Report any concerns about a student's safety or welfare to one of the key contacts.

All staff should ensure that:

- they never engage in sexual relationships with students in or out of school (Sexual Offences Act 2003 makes it an offence for adults working in a position of trust to have a sexual relationship with a young person up to the age of 18)
- their communication with students and colleagues is never suggestive
- physical contact with students must be minimal & appropriate (members of staff are strongly advised not to touch students at all)
- first aid should only be administered according to policy within the school
- they guard against any student forming an infatuation with them and report any such concerns to senior staff

If you have a concern about a student at school

- You may be concerned about our students due to any of the following:
 - comments made by the student
 - unexplained physical marks
 - changes in behaviour
 - comments made by other students (peer on peer abuse)
 - hints of extremism/radicalisation
 - suggestion of forced marriage
 - online comments/videos/images you have been exposed to
- Please report any concern to
 - One of the designated safeguarding leads (see Key Contacts)
 - The form tutor
 - The head of year
 - Any member of staff
- If you are concerned about immediate harm, contact the police on 999

If you have a concern about a member of staff's behaviour towards young people

All allegations should be reported to the Executive Principal as soon as possible (or in the case of the Executive Principal), to the Chair of Governors or the Local Education Authority Designated Officer (LADO) for Safeguarding Children. 'Our 'Whistle Blowing Policy' can be obtained from Human Resources.

The names and contact details of these people can be obtained from

pk-enquiries@parksidect.org.uk

The Key Contacts

Rachel Biltcliffe (Acting Assistant Principal)

Contact number: 01223 712300 Ext 226/269

Email: rachel.biltcliffe@parksidecc.org.uk

Silvana Brownstone (Student Services)

Email: silvana.brownstone@parksidecc.org.uk

Joe Crane (Vice Principal)

Contact number: 01223 712300 Ext 226

Email: joseph.crane@parksidecc.org.uk

Natalie Evans (Head of Year 11)

Email: natalie.evans@parksidecc.org.uk

Michael Holloway

Email: michael.holloway@parksidecc.org.uk

Dee Wallace (Senior Vice Principal)

Contact number: 01223 712300 Ext 220 /245

Email: dee.wallace@parksidecc.org.uk



Parkside Community College

The best in everyone™

Part of United Learning

Parkside Community College

Parkside Cambridge CB1 1EH

Tel: 01223 712600

Email: pks-enquiries@parksidecc.org.uk

www.parksidecc.org.uk