

## Careers Education – where it is taught in the curriculum

Year	Curriculum area	Topic outline
7	I&S	<ul style="list-style-type: none"> <li>• During their PSHE curriculum in the spring, students look at Skills and Aspirations and in the summer at Financial Literacy.</li> </ul>
8	Science I&S	<ul style="list-style-type: none"> <li>• Part of STEM 3 day ICU - learning about jobs available in science.</li> <li>• How to find out information about careers in the summer (I&amp;S).</li> </ul>
9	I&S External event (ARU)	<ul style="list-style-type: none"> <li>• Eyes on the Prize (ARU) – looking towards the future, further education opportunities.</li> <li>• Setting Goals and Employability summer (I&amp;S).</li> </ul>
10	CAS  Tutorial Program	<ul style="list-style-type: none"> <li>• Work experience for one week in July. Preparation and follow up takes place in Core Humanities lessons.</li> <li>• Core Humanities ‘Active participation’ course – Selecting a job – skills &amp; qualification necessary. Finding out what might suit them in the future.</li> <li>• Yr.10 taster days at 6<sup>th</sup> form.</li> <li>• Yr10 assemblies based around post 16 choices</li> <li>• Tutor activities that aim to set targets and look towards future Career opportunities</li> <li>• Video presentations about post 16 education choices in the local area - CRC, Hills Road, Parkside 6th, AstraZeneca Apprenticeships, Long Road</li> <li>• Students look at how getting a job works through the Student Leader Program. Job description, writing a cover letter, interview technique and skills.</li> <li>• Access to Careers advisors for all PP and vulnerable students.</li> </ul>
11	I&S	<ul style="list-style-type: none"> <li>• Core Humanities ‘Choices and economic wellbeing’ course – what is an entrepreneur, marketing, budgeting &amp; finance. Moving on from school – post 16 choices. This includes completing the CAP form for 6<sup>th</sup> form entry.</li> <li>• Core Humanities ‘Rights &amp; Responsibilities’ course – includes lessons on trade unions &amp; discrimination at work.</li> </ul>
6 <sup>th</sup> form	Tutorials (tutors)	<ul style="list-style-type: none"> <li>• How to apply to University (UCAS). 1:2:1 sessions with careers advisor.</li> <li>• University and Careers choices. UCAS process. CAS Work experience. Financial Education. “You and the Law”. Interviews. Work Experience Support.</li> </ul>
<b>Outside the curriculum</b>	Careers advisor	<ul style="list-style-type: none"> <li>• Sessions for all 6<sup>th</sup> form pupils and available for those in Yr.9-11.</li> <li>• Targeted interview for specific students e.g. NEETs &amp; extra day paid for by Federation for any other students who need support.</li> <li>• Links with Cambridge University Press and Form the Future (<a href="http://www.formthefuture.org.uk">www.formthefuture.org.uk</a>)</li> </ul>

## Information, Advice and Guidance

IAG Activity	Who	When
Year 11 Home - Post 16 information evenings	Y11/IB leads + 6 <sup>th</sup> form centres	September
Year 11 Post 16 open evenings	6 <sup>th</sup> form centres	November
Year 11 CAP process	Y11 HOY leads on management: CAP form completion and Personal statement preparation during core humanities	December- January
Year 9 Pathways Choices Fair (following Eyes on the prize curriculum event)	HOY and I&S PSHE lead	January
Requested individual IAG sessions	HOY/IB lead	September-May
IAG sessions including 1-1 sessions & workshops) Year 10 and 11	Outside consultant	Weekly – all year -Targeted students Wednesday/Thursday Alternative Friday on each site – drop in
Jobs With Training applications Year 11 students who are unlikely to move into sixth form to be referred	HOY and I&S PSHE lead	February
Year 10 taster days from post 16 centres	HOY and I&S PSHE lead	March – April (for May/June events)
Year 10 work experience – one week	HOY and I&S PSHE lead	July